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| **Set Up Forms For Bridge Leaders With Accounting**  **BridgesUS**  **Updated September 2024** |

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Email: \_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Phone Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

This Agreement (“Agreement”) is between [Full Legal Name]\_\_\_\_\_\_\_\_\_\_\_\_ the owner of Ministry of [Full Legal Name] also known as [optional name of ministry] \_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

and Network of Community Entrepreneurs, a California 501c3 Religious Nonprofit Corporation, which operates under the dba “BridgesUS.” Each member of the agreement may be referred to as a “party” and both members together may be referred to as the “parties.”

The purpose of the Agreement is to describe the relationship between BridgesUS and yo, as BridgesUS provides supportive services to you as the Primary Customer of BridgesUS.

Please initial or place an X on the line for the Phase that most accurately describes you.

\_\_\_\_\_\_\_ Phase 1: Discerning Bridge Leader: I am discerning to whom God is calling me to love and serve. I am just starting. Later I may learn how to join another group, befriend and disciple. See Phase 1 Bridging Services listed below.

\_\_\_\_\_\_ Phase 2: Participating Bridge Leader: I know whom God has called me to love and serve. I am ready to start learning the 12 step Bridging path and the 100 plus skills. I am learning how to join another culture, learn, befriend, and disciple. I am learning how to participate. See Phases 1 through 2 Bridging Services listed below.

\_\_\_\_ Phase 3: Influencing Bridge Leader: I know whom God has called me to love and serve, I have joined a group of people outside the church culture, and I have made friends and disciples. Now I am seeing God use me to influence a group of people into following Jesus as a group. See Phase 1 through 3 Bridging Services listed below.

You are agreeing to engage in the following types of Bridging activities limited to your identified phase and those preceding your phase. The below Bridging activities are the definition of “Bridging services,” provided to those not participating in existing churches.

Bridging Services (Activities):

Phase 1 and 2 and 3:

1. Discerning to whom you are called to serve
2. Experimenting with engaging different groups of people
3. Participating with supportive services from BridgesUS to help you begin learning the needed skills to discern and experiment.
4. Building relationships with people who are from outside of existing churches,

joining their community and group.

Phase 2 and 3 only:

1. Helping them to identify God in their midst and to use their own language to express the

good news.

1. Adding value to the community in empowering and holistic ways.
2. Discipling people to connect with God through talking, listening, scripture, and community.

Phase 3 only:

1. Gathering disciples into support groups
2. Moving toward the 12 characteristics of a Christ-following community,
3. Selecting and overseeing volunteers, and
4. Providing leadership to the team
5. Selecting and training more Bridge Leaders as part of the normal process of discipling.

You and BridgesUS expressly agree that only the above 12 Bridging Services are part of the training outcomes of BridgesUS along with other non-tangible knowledge and skills in supportive areas such as Fund Development and Marketing. All other activities of any nature, such as providing food, shelter, clothing, counseling, referrals, repair work, hospitality, professional services, prosthetic services, orthodics services, children’s programs, youth programs, adult programs, elderly services, medical services, dental services, creative art services, or any other such services are not part of the services of BridgesUS. BridgesUS has no expertise in such services, and BridgesUS offers no supervision nor direction to Independent Contractors in their provision of such services. All services that you provide to your customers/clients/recipients/beneficiaries are solely under your role as an Independent Contractor.

You understand that BridgesUS is a 501c3 Religious Nonprofit. BridgesUS invites people to follow Jesus Christ. You confirm you will live and teach according to the following statement of faith, though the specific articulation may vary by language and culture:

1. Jesus Christ the Messiah is Savior and Lord.
2. Jesus was born, lived, died on the cross, and rose from the dead.
3. Scripture is a trustworthy guide for faith and practice.
4. God is Father, Son and Holy Spirit, the Triune God.
5. God is creator of all that exists.
6. God loves all peoples.
7. Every Christ following community is called into God’s mission to all peoples.
8. Every Christ following community is a part of the larger Church of Jesus Christ in the world.
9. Jesus will come again and fully reveal and establish the Kingdom of God in the world.

BridgesUS agrees to make the following combination of proprietary A.C.T.S. Program services available to you at a standard cost:

1. Assessments—measures of skills, activities, and results
2. Access--access to the BridgesUS On-line Content Resource Library
3. Coaching—non-directive discussions that help you find the answers to your questions
4. Mentoring—directive instruction in skills that lead to your competence in that skill, such as Fund Development, Marketing, Video Streaming, and Book Publishing.
5. Training—Especially training in the 12 step Bridging path and the 100+ Skills of the Bridging Lifestyle
6. Support—Small Groups designed for motivational and implementation support

You, the Primary Customer, agree to pay a minimum “out of pocket” of $25 monthly towards the cost of The Acts Services provided in each year of service provision.

The actual costs of ACTS Services to Bridges vary from $4000 to $6000 per year ($500 per month).

You, the customer, during the first year of service provision, are responsible to find a funding sponsor or be prepared to pay additionally out of pocket for a total of 50% of costs during the second year, on average $2500.

You, the customer, during the second year of service provision, are responsible to find funding sponsors or be prepared to pay additionally out of pocket to cover a total of 100% of the costs of services provided during the third year, on average $5000.

Year 1: $25 per month.

Year 2: $2500, or 50% of costs of services provided (plus $25 monthly)

Year 3: $5000, or 100% of costs of services provided (plus $25 monthly)

After three years of participation in BridgesUS’ ACTS Services, you may be approved for graduation by the Graduation Committee, composed of The Executive Director, the Chairperson of the Board of Directors, and one additional member, if you meet certain criteria. You may also continue to participate in the program for as many years as you choose.

As part of this participatory training program, BridgesUS establishes a Project that can be used by you during your training in ACTS Services.

By signing this document, I understand that I am requesting the service of Fiscal Sponsorship as defined by the Internal Revenue Service, in which BridgesUS provides my organization the services of using the Tax ID, Employer ID, and Nonprofit Determination Letter from the IRS belonging to The Network of Community Entrepreneurs, dba BridgesUS.

I understand that the project will be charged a $250 set-up fee after a sufficient balance is received in the project.

I understand that the project will be assessed 7% on all income to cover the administration of the project.

I understand that the project will be charged 3% on all income for the cost of credit card fees plus any other 3rd party fees to the project, including merchant fees, any bank fees or other fees as they occur from 3rd parties.

To comply with the requirements of Fiscal Sponsorship, I understand that my BridgesUS’ manager is my Support Group Leader unless specified differently in writing.

I will complete my Orientation Session within 6 weeks of signing this agreement. I understand that the orientation is essential for my learning how to handle finances in relation to the project. I will contact James Milley at [jim@BridgesUS.org](mailto:jim@BridgesUS.org) to set up an appointment.

It is my responsibility to read and know the policies of BridgesUS that apply to me and my project. I have received and will uphold the policies of BridgesUS, including the Bridge Leader Placement Agreement, the Bridge Leader Project Agreement, BridgesUS Missionary Fundraising and Placement Policy, BridgesUS Conflict of Interest Policies, and BridgesUS General Policy Manual. These and all the policies of BridgesUS are found in BridgesUS Academy subscription website. I understand that as a Bridge Leader, I am required to join the BridgesUS Academy at no cost to me.

By signing below, I specifically acknowledge that one such policy is that all missionary fundraising solicitations will include the following language: *“This contribution is made with the understanding that BridgesUS has complete control and administration over the use of donated funds.”* I also understand it is my responsibility to have periodic discussions with my BridgesUS Manager and to provide a semi-annual written report to BridgesUS.

I assert that I have US Citizenship or Work Authorization from the US Government. I assert that I have an active social security number with the US Government.

AGREEMENT DATED: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Bridge Leader(s) On behalf of BridgesUS

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ A close-up of a signature

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Signature Signature

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Printed Name Printed Name

Bridge Leader(s) Executive Director

**Email: \_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Phone Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Bridging Services**

**External Price List**

**Annual Assessment with Interpretation Session $500**

**Coaching Session (60 min) $150**

**Support Pod Session (60-120 min) $150**

**Mentoring Session 1 on 1 per Hour $200**

**Fund Development**

**Branding**

**Marketing**

**Executive Leadership**

**Social Media**

**Bridging Skills**

**Mentoring Session Group per Hour $100/Person**

**Fund Development**

**Branding**

**Marketing**

**Social Media**

**Bridging Skills**

**Training Sessions $2000/ Day**

**$1000/Half Day**